

# Josh Jordan

This is a web safe version of my CV and thus has a lot of personal information taken out. If you would like to contact me further then please use the contact me section on the website. Thank you.

## PERSONAL

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**Home Address** : Not available on web CV

**E-Mail** : joj1@aber.ac.uk

**Website** : www.vectorsigma.co.uk

## EDUCATIONAL BACKGROUND

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- **2010 - Current**      **Aberystwyth University. Studying Computer Science**  
Expected outcome 2:1
  - An Introduction to Communications and Telematics
  - Astronomy
  - Introduction to Computer Hardware, Operating Systems and Unix Tools
  - Introduction to Java programming
  - Professional and Personal Development
  - Software Development
  - The Mathematics Driving License for Computer Science
  - Web Development Tools
  
- **2007 - 2008**      **Cambridge Regional College**
  - iPro Level 3
  - CompTIA A+ Essentials + IT Technician
  - CCNA 1
  - ITQ Level 2
  - Personal Safety Awareness
  - Application of Number
  - Communications
  
- **2004- 2006**      **Meridian Sixth Form, A+AS Levels Studied;**
  - Computing
  - English Language and Literature
  - Art

- 2001 - 2004 **Meridian School, GCSE**
  - A x1
  - C x7
  - D x1

## **Career History**

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- Jan 2009 - Sep 2010

### **Technical Support Agent – Level 1, 2 and Projects Team**

- Supported over 1300 McDonalds restaurants in the UK and ROI.
- Worked on L3 Projects team for 3 months.
- Supported bespoke McDonalds software as well as Windows Operating Systems and SQL Databases.
- Constantly aimed to improve procedures and had many technical support documents officially processed.

- Jan 2007 – Aug 2008

### **Cotton Traders - Sales Assistant**

- Helped open up the store from scratch.
- Was left in charge of daily running of the shop when manager was away.
- Skilled in cashing up and end of day procedure.
- Left in charge of new deliveries.
- Excellent customer service skills and communications.
- Have been to other stores to help train staff on new till software.

## **References**

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References are available upon request.

## **ADDITIONAL INFORMATION**

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- **Additional Skills**

- Windows Operating Systems.
- Microsoft Office Suite.
- PC Hardware and Architecture.
- Full UK Driving Licence.

- **Interests and Hobbies**

- Astronomy.
- Bass Guitar.
- Photography.
- Programming.
- Web Design.

- **Abilities an Attitude**

I am a ready and willing future employee who can work in a team while also having the abilities and skills required to work alone if required. I have an eagerness to learn new things and to take them forwards to improve them and myself. I have high motivation and always tackle problems in a professional way while aiming to get the best outcome for everyone involved.